



# Job Advert

## Senior Housekeeping Attendant Permanent

The Senior Housekeeping Attendant role is to oversee the housekeeping team and to ensure cleanliness of the Lodge, with a main focus on guest rooms, public areas, food and beverage outlets, laundry and specified back of house areas.

The Senior Housekeeping Attendant is responsible for the overall management of stock levels. The Senior Housekeeping Attendant ensures that all departmental and Lodge, health, safety and security policies, processes, procedures and standards are followed so that the Lodge facilities, operating equipment and linen are kept in a clean and in a hygienic condition.

Dimension	Job Requirements
Thinking Ability	<ul style="list-style-type: none"><li>▪ Ability to follow instructions</li><li>▪ Ability to monitor own performance</li><li>▪ Ability to follow chemical safety, general safety, hygiene and manual handling rules</li></ul>
Academic Qualifications and Background	<ul style="list-style-type: none"><li>▪ Completed Grade 12 education</li></ul>
Work Experience	<ul style="list-style-type: none"><li>▪ 3 -5 Years previous practical experience in housekeeping operations in a luxury 5 Star Hotel/Lodge or similar</li></ul>
Job Technical Skills	<ul style="list-style-type: none"><li>▪ Basic cleaning chemical and equipment knowledge and application thereof through duties</li></ul>
Personal Qualities	<ul style="list-style-type: none"><li>▪ Committed to providing exceptional levels of service to others</li><li>▪ Dedicated to achieving high standards by working with others in a friendly and professional manner</li><li>▪ Dedicated to safety</li><li>▪ Committed to continuously developing professional skills and expertise</li><li>▪ Demonstrates exceptional levels of integrity</li><li>▪ Ability to work effectively and safely when under pressure and when placed with demands</li><li>▪ Ability to demonstrate a flexible approach to getting work done, adjusting to changing circumstances and demands</li><li>▪ Presents impeccable speech, grooming and deportment</li></ul>
Business Values	<ul style="list-style-type: none"><li>▪ Embraces, supports and models organisational values and culture</li></ul>

*Sanbona shall apply the employment equity principles as set out in the Employment Equity policy and Plan.*

*Interested applicants should submit a comprehensive Resume/ CV with all supporting documents to [careers@sanbona.com](mailto:careers@sanbona.com) by no later than **20 April 2023**.*

#### CONSENT TO PROCESS YOUR INFORMATION:

By sending us your application, Curriculum Vitae, academic records, qualifications, or any other personal information as defined by POPIA:

1. You have disclosed up to date and accurate records; and
2. You agree to us keeping your records in our data base as per our Retention Policy.

#### Declaration:

By agreeing to the terms herein, you give Sanbona the authority to process your personal information. This consent will remain valid until such time as we have received instructions from you to request, subject to any applicable law and where appropriate, the correction, updating or deletion of your personal information held by us. You further acknowledge and declare that all personal information supplied to Sanbona is accurate, up to date, not misleading and complete in all respects.